

NEWBOLD PACEY AND ASHORNE PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD ON 2nd MAY 2018

PRESENT: **Councillors:** D Johnston (Chair),
S Bolton, J Cooper
Clerk: C Price
and 2 members of the public

1. Election of Chairman

The Clerk invited nominations. Cllr Bolton proposed Cllr Johnston, this was seconded by Cllr Cooper. There were no other nominations. Cllr Johnston accepted and took over the chair.

Cllr Johnston made it known he only intended to remain chair for 12 months.

2. To Accept Apologies for Absence

Cllr W Carroll, Cllr A Marshall and Cllr A Parry

3. Declaration of Interest on Items on the Agenda

None

4. To approve the minutes of the previous meeting

The minutes of the last Parish Council AGM Meeting held on 8th May 2017 were proposed by Cllr Johnston, seconded by Cllr Bolton and carried unanimously as a true record of proceedings.

5. To receive Chairman's Declaration of Acceptance of Office

Cllr Johnston signed the Declaration of Acceptance of Office.

6. Election of Vice-Chair

Cllr Bolton proposed that as new Cllrs was due to be co-opted at the July meeting this appointed could wait until then, this was agreed unanimously.

7. To discuss Cllr Vacancy

The vacancy resulting from Cllr Bayliss's resignation at the April meeting had been advertised for the required time and with no one requesting an election the Parish Council is therefore able to co-opt a member of the public to join. Mr Malcom Whyte, resident of Moreton Morrell, addressed the meeting expressing an interest in joining. Cllr Bolton proposed that Mr Whyte should be co-opted. This was seconded by Cllr Cooper and passed unanimously. Cllr Whyte joined the Parish Council for the rest of the meeting.

8. Councillors to enter financial interests in Register of Members' Interests or agree a date for completion within 28 days of adopting Code. (if changes required)

All Cllrs declared no change. The recently adopted Code of Conduct produced by Stratford District Council requires a slightly different DPI form to be completed. Action: Clerk to circulate for completion by next meeting.

9. To Agree Dates and venues for Council meetings for the coming year

It was unanimously agreed that the Parish Council meetings would be held in the Village Hall on:-

- 4th July 2018
- 5th September 2018
- 7th November 2018
- 9th January 2019
- 6th March 2019
- 8th May 2019 (AGM)

10. Appointment of Committee members and responsibilities

The following appointments were agreed:

- i. Village Hall rep
Cllr Marshall.
- ii. Church rep
Cllr Johnston.
- iii. Responsible Finance Officer
The Clerk.
- iv. Allotments
The Clerk.

v. Emergency Plan

Cllr Cooper is currently updating the plan. When complete this will pass to Cllr Bolton and reviewed in November in case one of the new Councillors may wish to take it on.

vi Village Hut news

Cllr Johnston.

vii Footpaths

Cllr Bolton.

viii Welcome Pack Committee

This will be reviewed in July in the hope that one of the new Councillors may wish to take it on.

ix Oakley Wood Committee

Cllr Cooper.

11. To agree Cheque signatories and sign appropriate Bank Mandate

It was unanimously agreed that all Councillors will be added as signatories in the future to ensure cheques can always be signed during holiday periods, after resignations etc.
Action: Clerk to arrange for completion of the relevant bank forms.

12. Any other business

In light of additional upcoming Councillor vacancies it was agreed to display a poster to encourage expressions of interest from local residents.

There being no further business the meeting closed at 8.30pm.

This meeting was immediately followed by the Annual Parish Meeting.