

## NEWBOLD PACEY AND ASHORNE PARISH COUNCIL

### MINUTES OF MEETING HELD ON 3<sup>RD</sup> JULY 2019

**PRESENT:**

**Councillors:** S Bolton, M Whyte, L Tranter, P Brazel

**District & County Cllr:** A Parry

**Clerk:** C Price and 2 members of the public

1	Public Participation
	None
2	Declarations of interest in items on the agenda
	None
3	Apologies for Absence
	None
4	To approve and sign the minutes of the meeting held on 15 <sup>th</sup> May 2019
	The Minutes of the Annual and Ordinary meeting of the Parish Council held on 15 <sup>th</sup> May 2019 were unanimously approved as a true record of proceedings and signed by the Chairman.  Proposed: Cllr Whyte      Seconded: Cllr Tranter
5	District Councillors' Report
	The Parish Council noted the content of Cllr Parry's report (previously circulated) which stated:  <b>Wellesbourne Airfield</b> Negotiations are still ongoing with the owners of Wellesbourne Airfield by the executive team at Stratford District Council.  <b>SDC Corporate Strategy</b> As a Cabinet member I am currently working with the management team on SDC's corporate strategy over the next four years which is focusing on the following elements: <ul style="list-style-type: none"> <li>• Communicating more effectively with residents</li> <li>• Increasing importance of climate change and carbon neutral</li> <li>• Further developing relationships with Coventry and Warwickshire Local Enterprise Partnership (CWLEP), West Midlands Combined Authority and Warwickshire County Council</li> <li>• Working with The University of Warwick on the development of Wellesbourne Campus</li> <li>• Reviewing the Core Strategy</li> </ul>

	<ul style="list-style-type: none"> <li>Managing the ongoing financial constraints on the council</li> </ul> <p><b>Site Allocations Plan</b> As part of the Core Strategy the district council has to provide a reserve plan in the event that some of the current sites are not forthcoming or the district falls below the Five Year Housing Land Supply which could be caused by any delays in particular to the development of the two new settlements. Essentially the Site Allocations Plan (SAP) is a holding plan and is what it says on the tin in terms of being reserve sites which have been identified for the purposes of only if needed. The plan will be subject to a six weeks consultation starting in August with formal adoption in Summer 2020. I shall be attending a specific briefing on this on 2 July.</p>								
6	<p><b>County Councillors' Report</b></p> <p>The Parish Council noted the content of Cllr Parry's report (previously circulated) which stated:</p> <p><b>OVO Cycling Race</b> My thanks are extended to the Parish Council for their swift actions in response to a concerned resident regarding the parking restrictions in Ashorne on the day of the OVO Women's Cycling Race. This is the third year running that the race has been held through Warwickshire and I think the communication from the event organisers should have been much clearer that the route had changed and was coming through the village. Whilst I can understand that such events do cause an element of inconvenience to some residents, out of 10,000 plus residents in my division I only received one complaint which was from a resident in Ashorne. My thanks go to the Village Hall committee for providing off road parking on the day.</p> <p><b>Community Grants</b> The new Community Grants closed in June and it is good to see that there were applications from the parish – further details will be announced later this month in respect of the awarded grants which are based on a specific set criteria.</p> <p><b>Council Meetings</b> The next Full Council Meeting is on Thursday 25<sup>th</sup> July 2019.</p>								
7	<p><b>Planning</b></p> <p>a) New plans to consider</p> <table border="1" data-bbox="256 1627 1461 1749"> <thead> <tr> <th data-bbox="256 1627 492 1661">Reference</th> <th data-bbox="492 1627 834 1661">Address</th> <th data-bbox="834 1627 1273 1661">Proposal</th> <th data-bbox="1273 1627 1461 1661">Response</th> </tr> </thead> <tbody> <tr> <td data-bbox="256 1661 492 1749"><a href="#">19/01669/TEL28</a></td> <td data-bbox="492 1661 834 1749">Elms Farmhouse Newbold Pacey Warwick CV35 9DP</td> <td data-bbox="834 1661 1273 1749">Installation of 8 metre pole (6.35 metres above ground) outside Elms Farmhouse.</td> <td data-bbox="1273 1661 1461 1749">No Objection</td> </tr> </tbody> </table> <p>b) Decisions of the committee since the last meeting None</p>	Reference	Address	Proposal	Response	<a href="#">19/01669/TEL28</a>	Elms Farmhouse Newbold Pacey Warwick CV35 9DP	Installation of 8 metre pole (6.35 metres above ground) outside Elms Farmhouse.	No Objection
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c) District decisions			
Reference	Status	Address	Proposal
19/01143/AMD	Approval of Non Material Amendment	Staddle Stones Ashorne Warwick CV35 9DR	Non-material amendment to 19/00175/FUL (Replace existing conservatory with sun lounge) to allow amendments to Cedar cladding changed to facing bricks to match existing, folding doors repositioned and width increased and roof lantern changed to flat rooflight
19/00952/TREE	Tree Works Approved	Magnolia Cottage Ashorne Road Ashorne CV35 9DR	-T1 birch - Fell.
d) Other planning matters None			
8	Updates on Parish Issues		
<p>a) To resolve that the Parish Council meets the conditions to adopt the General Power of Competence It was resolved that the Parish Council meets the conditions to adopt the General Power of Competence under Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 (SI2012/965), namely that the number of members of the council that have been declared to be elected is equal to or greater than two thirds of the total number of members of the council and that the Clerk holds the Certificate in Local Council Administration. Now this has been achieved it was agreed that the Parish Council would look into working towards 'Quality Council' status. <b>Action: CP</b> to provide briefing at the September meeting.</p> <p>b) Allotment Water Bill The Severn Trent engineer who came to replace the water meter found he was not able to do so and the matter has now been referred back to their engineering team. <b>Action: CP</b> to chase a confirmed date for the work or to escalate complaint to the regulator.</p> <p>c) Councillor Recruitment Cllr Johnston had previously provided names of a few people who may be interested in joining the PC. The Clerk wrote to each of them but had no response. Expressions of interest are encouraged from any residents who would like to be involved. <b>Action: CP</b> to write to one further possible Councillor identified.</p> <p>d) Lengthsman meeting Nothing new to report. Requests for work can be made via Mr Andrew Marshal.</p>			

- e) Diamond Jubilee Tree and Tree on the Green  
Advice is needed on the status of a couple of trees. **Action: CP** to consult the council forestry service.
- f) Review of the Grant Making Policy  
The policy was reviewed, adopted and further review schedule for May 2020.
- g) Review of the Training Policy  
The policy was reviewed, adopted and further review schedule for May 2020.
- h) Review of Risk Management Policy  
The current policy has been in place for some time. Cllr Whyte felt some areas need to be updated. **Action: MW** to circulate a list of proposed changes by email in advance of the September meeting for discussion and adoption at that time.
- i) Bridge Maintenance Work  
Damming has been carried out and work can begin once the water level drops. **Action: SB** to arrange volunteers in conjunction with Roger Wright.
- j) Grant request from the Village Hall Committee  
The Parish Council have received a grant request from the Village Hall Management Committee towards the improvement of the toilets. A grant of £500 was agreed. **Action: CP** to arrange payment once full funding is in place and request received from Biffa.
- k) Women's Tour of Britain Cycle Race  
The Parish Council discussed the issues that arose with parking during the race and thanked the Village Hall Committee for allowing the use of their carpark during the event. It was noted that a further event was planned for September. **Action: CP** to establish if parking restrictions would be in place again so this can be added to the chairs report in the VHN.
- l) Training  
Councillors were encouraged to take up any relevant training opportunities in line with the new Training Policy and asked to keep a record of courses attended as this will need to be demonstrated when applying for 'Quality Council' status.
- m) Cleaning of Village Signs  
Road signs are in need of cleaning but the lengthsman may not be able to do them all if they are outside the 30mph area. **Action: CP** to discuss with Andrew Marshal.

	<p>n) Parish Council Website Councillor details are needed for the website. <b>Action: CP</b> to circulate a template for bios.</p> <p>o) Publishing of minutes It was agreed that draft minutes will be added to the noticeboard before they are approved. <b>Action: CP</b> to forward to PB to post when complete.</p>																				
9	<p>Finance</p> <p>a) Approval of Payments The following payments were proposed by Cllr Whyte, seconded by Cllr Tranter and approved unanimously.</p> <table> <tr> <td>1.</td> <td>03/07/19</td> <td>C Price - Salary (May/June)</td> <td>£444.40</td> </tr> <tr> <td>2.</td> <td>03/07/19</td> <td>C Price - Expenses (May/June)</td> <td>£51.45</td> </tr> <tr> <td>3.</td> <td>03/07/19</td> <td>Came &amp; Co – Insurance renewal</td> <td>£218.00</td> </tr> <tr> <td>4.</td> <td>03/07/19</td> <td>Chris Meek – Bridge Work</td> <td>£3030.00*</td> </tr> <tr> <td>5.</td> <td>03/07/19</td> <td>Village Hall Committee - Grant</td> <td>£500.00**</td> </tr> </table> <p>*Payment to be held until work reviewed by Cllrs **Payment to be held until request received from Biffa</p> <p>b) Receipts None.</p> <p>c) Any other finance issues None.</p>	1.	03/07/19	C Price - Salary (May/June)	£444.40	2.	03/07/19	C Price - Expenses (May/June)	£51.45	3.	03/07/19	Came & Co – Insurance renewal	£218.00	4.	03/07/19	Chris Meek – Bridge Work	£3030.00*	5.	03/07/19	Village Hall Committee - Grant	£500.00**
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10	<p>Any Other Business</p> <p>None</p>																				
11	<p>Date of the Next Meeting</p> <p>It was resolved that the next meeting would be held in the Ashorne Village Hall on Wednesday 4<sup>th</sup> Sept 2019 at 7.00PM</p>																				

There being no further business the meeting closed at 9:40pm