

NEWBOLD PACEY AND ASHORNE PARISH COUNCIL

MINUTES OF MEETING HELD ON 30th JUNE 2008

PRESENT: Councillors: S Bolton (Chair), C Thornton,
J Cooper, P Cook (co-opted in meeting)
District Cllrs: R Wright
Clerk: P Routly
And 6 members of the public.

1. Public participation

None.

2. Declaration of Interest

None.

3. Apologies for absence

County Cllr Main, and District Cllr Close.

4. Approval of Minutes of previous meeting held on 7th May 2008.

The Minutes of the meeting held on 7th May 2008 were unanimously accepted as a true record of proceedings.

5. Approval of Minutes of the planning meeting held on 28th May 2008

The Minutes of the meeting held on 28th May 2008 were unanimously accepted as a true record of proceedings.

6. Matters arising

a. **To fill vacant council seats by co-option.**

Cllr Bolton informed the meeting 3 persons had indicated interest but only Priscilla Cook was present. Cllr Thornton proposed Priscilla Cook to join the Council; this was seconded by Cllr Cooper and passed unanimously. Cllr Cook joined the Council and completed her acceptance of office form and declaration of financial and other interests form.

b. **New Road Surface through Ashorne Village.**

The Council and members of the public discussed the recent road surfacing and issues relating to increase flood risk as a result of the road surface being raised without a similar kerb height change. Particular issues relate to the 'Green' area where the camber of the road has been changed which will divert the water to the right hand side where the kerb appears to be too low to prevent flooding. A letter was read from the residents of Staddle-stones whose kerb has been raised after complaint but with poor quality workmanship. It was resolved to write a strongly worded letter to WCC to highlight issues and request immediate improvements, stating they would be responsible for the increased property flood risk. *Clerk to write letter and copy David Tiley, Cllr Main and Wright.*

c. Village Hall Emergency Items Storage and Sand Box – Update on Grant.

The clerk confirmed a grant had been applied for and would provide update at next meeting. *Clerk to update next meeting on progress.*

d. Footpaths – Cllr Main to feedback on conversation with Martin Fry on WCC funding for stile replacement.

Cllr Bolton reported Cllr Main was on holiday. *Clerk to e mail Cllr Main to follow up.*

e. The Holloway – Update on funding from Cllr Main.

Cllr Bolton reported Cllr Main was on holiday. *Clerk to e-mail Cllr Main to follow up.*

f. Ditches feedback from David Tiley – Update for Cllr Wright.

Cllr Bolton reported nothing had been heard from David Tiley since the last meeting. Cllr Wright stated he understood Mr Tiley was busy addressing issues in Shipston. *Cllr Wright agreed to follow up.*

Cllr Cook raised the issue of an old bridge in the brook by Ashorne House. *Cllr Cook agreed to speak to Mr Darling.*

g. Road markings at the Square – Update from Cllr Bolton

Cllr Bolton reported the work had been completed. *Item closed*

h. David Darling Donation – Update from Clerk

The Clerk reported she had written to Mr Darling but had received no response. Cllr Cook confirmed Mr Darling might be pursuing donations to other village interests. After discussion it was resolved not to follow up. *Item closed.* Mr Darling's recent CBE Honour was discussed and it was resolved to send him a letter of congratulation. *Clerk to send letter.*

i. Bus stop sign Ashorne and Proposal to move location - Update from Clerk

The Clerk confirmed she had been in discussions with Stagecoach and WCC, and rather than remove the bus stop sign completely WCC suggested moving it to a more suitable location with a pole and timetable to promote bus travel. It was resolved unanimously to move the sign to a location between the phone box and litterbin. *Clerk to inform all parties of request.*

j. Green Lane damage – Update from Clerk

The Clerk informed the meeting the green lane was close due to badger damage and WCC Rights of Way Officer had stated the objective was to repair and re open in late summer after the badger-breeding season is over.

k. Cinema Club – Comments from Village Hall Committee – Cllr Thornton

Cllr Thornton informed the meeting she had discussed the Cinema club again with the Village Hall Committee and they had resolved not to progress. *Item closed.*

l. Welcome Pack – Discussion

Cllr Bolton outlined the principle of developing a welcome pack for distribution throughout the village that contains usual village information, clubs and societies and contact details. It was resolved that Cllr Cooper (representing Council), Cllr Cook (representing Church) and Sue Philpot (representing Village Hall) would develop a proposal.

m. Allotment Vacancy and condition – Update from Clerk and discussion

The Clerk informed the meeting a tenant had been found for the 1/3 vacant allotment, A Gregory from 3 Greenlands. *Clerk to send forms to A Gregory.* The Clerk also informed the meeting that the remaining allotments were not being cultivated or kept by their tenants, it was agreed that the Clerk should remind them of their responsibility to keep cultivated as in the tenancy agreement. *Clerk to write to all allotment tenants.*

n. Planning enforcement – Crane Hill – Update

No update. *Clerk to write to SDC Planning enforcement. Cllr Wright also agreed to follow up.*

o. Planning enforcement – Middle Cottage – Update

No update. *Clerk to write to SDC Planning enforcement.*

7. Planning

a. New Applications to consider

- i. 08/01127/FUL Erection of a two storey, ground-sheltered extension to rear. Demolition of existing single storey building. Middle Cottage Ashorne Warwick CV35 9DR
- ii. 08/01270/FUL Proposed conversion of existing redundant outbuildings to form family games room plus changing rooms, showers, sauna and kitchen facilities with oak pergola structure leading to external swimming pool and spa. Ashorne House Ashorne Warwick CV35 9DR

The Clerk informed the meeting extensions to response deadline for items i. and ii. had been agreed with SDC Planning Department.

Item i. 08/01127/FUL was discussed and it was agreed unanimously to send a letter of objection to SDC Planning Department for the following reasons: -

The proposed development is over 100% larger than the existing cottage, and constitutes major overdevelopment of the small site.

Due to its size and bulk, the proposal is almost a new build in the back garden.

The design proposal is 'alien' in style and design to the existing cottage.

The new development will be visible from the road due to its elevation/roof line and be detrimental to the overall street scene, as well as the cottage itself.

The development is immediately on the boundary of Hinton Cottage contravening the 45-degree line of site rule.

Hinton cottage will suffer loss of privacy due to new overlooking windows.

The design statement is insufficient in detail to describe many aspects of the design including proposed turf roof, and drainage.

Clerk to refer to Village Design Guide, Planning Policy guidelines and send objection letter.

Item ii. 08/01270/FUL was discussed and it was agreed unanimously to send the following comments to SDC Planning Department: -

In principle the Parish Council has no objection to the application. However, the Parish Council believes no change of use has ever been granted for conversion of stables to domestic use. Therefore the application should not be approved until change of use is established.

Secondly given the plan shows shower and kitchen facilities this application could lead to conversion to a separate dwelling.

b. Decisions of committee – All decisions are contained within minutes of planning meeting on 28/5/2008

c. District Decisions for information

- i. 08/00262/FUL Retrospective Planning for 12 Floodlights for menege 250-watt sodium approx 4m high. To be used in winter months from 4.30 to 8pm Bromson Hall Farm Ashorne Warwick CV35 9AD. **Granted with conditions**
- ii. 08/00830/FUL Proposed replacement of redundant greenhouse and timber machinery store with new machinery store. Ashorne House Ashorne Warwick CV35. **Granted with conditions**
- iii. 08/00831/DEM Proposed replacement of redundant greenhouse and timber machinery store with new machinery store. Ashorne House Ashorne Warwick CV35. **Granted with conditions**
- iv. 08/000908/FUL Proposed a two storey extension to rear. Toad Hall Ashorne Warwick CV35 9DR. **Granted with conditions**
- v. 08/001004/FUL Driveway to the side of the property to provide off-street car parking. 10 Council Houses Ashorne. **Granted with conditions**
- vi. 08/000916/FUL Alterations to include 1) dormer windows to main roof rear extension 2) conservation rooflights to annexe roof 3) stone portico to rear elevation 4) Replacement of existing entrance canopy with stone portico entrance porch 5) Small pane windows to annexe to match existing house Ashorne House Warwick. **Granted with conditions**
- vii. 08/00599/FUL Alteration to the layout of the Dasset House residential building to provide a fitness suite and erection of a single storey pool building. Ashorne Hill Management College Ashorne Hill Leamington Spa Warwickshire CV33. **Granted with conditions**

Two further items were discussed:-

The removal of the 'bend sign' outside 10 The Council Houses whilst completing drive work. *Clerk to send e-mail to WCC.*

The lack of availability of the 5 to 10 year development plan that was requested of Ashorne Management College during discussion of their recent application. *Clerk to contact SDC Planning Department.*

8. Finance

a. Approval of payments

The following payments were proposed by Cllr Bolton, and approved unanimously.

1.	30/6/08	WCC Village Hut Printing	£10.65
2.	30/6/08	SDC Uncontested Election Charge	£100.00
3.	7/5/08	P Routly - Salary (May)	£160.94
4.	7/5/08	P Routly - Salary (June)	£160.94
5.	7/5/08	P Routly – Expenses (May & June)	£71.54

b. Receipts

None.

c. Annual Return – Approval of Accounts and Statement of Assurance

The Clerk read the statement of Assurance from the Annual return; it was completed and proposed by Cllr Thornton, seconded by Cllr Cooper and passed unanimously. Clerk to submit annual return.

d. Risk Assessment.

The was discussed and it was agreed unanimously that the document completed in March was up to date

9. District Councillor's report

District Cllr Wright reported the following:

The new household waste collection service required amendment, as the recycling facilities were not yet available and had not passed planning. This would cost taxpayers extra money and there would be no collection of green waste in winter months.

The District Council was discussing proposals for new housing and this may have an effect on local villages. He suggested the Parish Council might want to discuss any future needs before anything is imposed.

10. County Councillor's report

Cllr Main was not present.

11 Police report

There was no Police presence at the meeting but the Clerk read an email from Inspector Deveroux who offered to personally attend in the near future, the 5th November was suggested. *Clerk to send invite and questions to be solicited in the 'Village Hut'.*

12. Correspondence

3 Items of Correspondence were discussed:

- i) SDC Communication Grant
- ii) Telephone Box removal
- iii) Sustainable Communities Act

It was resolved to apply for a communication grant of up to £500. *Cllr Cooper to provide clerk with details.*

It was resolved unanimously to object to the removal of the phone boxes in Newbold Pacey and Ashorne for the following reasons:-

Both red boxes are referred to in the village design statement and they are both an integral part of the street scene.

Both boxes provide essential communication in times of emergency such as floods of 2007.

Mobile phone signals in all 3 villages are extremely poor from all companies.

The Parish Council consider it essential to maintain a land line to these remote settlements, that have no shop, post office or police presence.

Clerk to send objection letter.

13. Matters of interest/Any other business

The overgrown hedge outside No. 3 Council Houses was discussed. *Cllr Cooper agreed to speak to Tenant.*

The overgrown verges at the Square were discussed. *Clerk to contact John Brown at WCC Highways to request cutting.*

14. Any Other Business allowed by Chairman as Urgent

None

15. Date of next meeting

Due to holidays it was resolved that the next meeting is to be held in the Ashorne Village Hall on Tuesday 26th August 7.30 pm.

There being no further business the meeting closed at 10.15pm.